



DATA PROTECTION INFORMATION FOR CLIENTS AND BUSINESS PARTNERS

Information about the Processing of Personal Data of our Clients and Business Partners in accordance with Article 12 et seq. of the General Data Protection Regulation (GDPR)

Hahn Cargo Services GmbH

In accordance with the provisions of Art. 12 et seq. of the General Data Protection Regulation (GDPR), we are hereby informing you about the processing of the personal data collected about you and your rights under data protection law in this regard. To ensure that you are fully informed about the processing of your personal data in the context of the establishment, execution and termination of a business relationship with our company, please take note of the following information.

1. Identity and contact details of the controller

Hahn Cargo Services GmbH
Building 870
D-55483 Hahn- Airport
Germany

phone: +49 (0) 6543 - 509 934 + 936
fax: +49 (0) 6543 - 50 99 33
e-mail: hello@hahncargo.com
website: <https://www.hahncargo.com/>

2. Contact details of the data protection officer

ffp digital consulting GmbH
data protection officer
Building 890
D-55483 Hahn-Airport

phone: +49 (0) 6543 - 500 886 0
e-mail: datenschutz@hahn-cargo-services.de



3. Purposes and legal bases of processing

We process your personal data in accordance with the provisions of the European General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG) to the extent necessary for the establishment, execution or termination of a contractual relationship with us. The lawfulness of the processing of personal data in this case is based on Article 6 (1) sentence 1 point (b) GDPR.

Furthermore, we may process personal data about you if this is necessary to fulfill legal obligations in accordance with Art. 6 (1) sentence 1 lit. c GDPR or to defend against and assert legal claims arising from the contractual relationship in accordance with Art. 6 (1) sentence 1 lit. f GDPR. A legitimate interest may, for example, be a burden of proof in the context of legal proceedings.

On our premises, video surveillance of the halls and the property is carried out as part of the house rules and the legally prescribed security measures in air freight processing. This data processing is carried out on the basis of a legitimate interest in accordance with Art. 6 Para. 1 lit. f EU-DS-GVO in conjunction with § 4 BDSG as well as within the framework of the security measures of the parties involved in the secure supply chain in accordance with Art. 6 para. 1 sentence 1 lit. c DS-GVO in conjunction with § 9a LuftSiG. The video material is evaluated exclusively for the investigation of the causes of damage and criminal offences.

If you give us your express consent to process personal data for specific purposes, the lawfulness of this processing is given on the basis of your consent in accordance with Art. 6 (1) 1 lit. a GDPR. Consent given can be withdrawn at any time with effect for the future (see section 9 of this data protection information).

4. Categories of personal data

We only process data that is related to the specific business relationship. This may include general data about you (name, address, contact details, etc.) and, where applicable, other data that is required to fulfill contractual, accounting and other legal obligations. Furthermore, technically necessary communication data that is transmitted to us as part of electronic communication (e.g. IP address, email address, phone number, etc.) is processed. In addition, image data is processed by the video surveillance system during your stay on our company premises.

5. Data sources

We process personal data that you have provided for the purpose of establishing and executing the contractual relationship. Furthermore, we process personal data that we collect ourselves in the course of executing the contractual relationship or that is transmitted to us by third parties.



6. Recipients of the personal data

We only share your personal data within our company with the departments and individuals who require this data to fulfill contractual and legal obligations or to pursue our legitimate interests.

Your personal data is processed on our behalf on the basis of data processing agreements in accordance with Art. 28 GDPR. In these cases, we ensure that the processing of personal data is carried out in accordance with the provisions of the GDPR. The categories of recipients in this case are our IT partners, our SaaS providers and the providers of communication services.

Otherwise, data will only be passed on to recipients outside the company if this is permitted or required by law, if the transfer is necessary for the processing and thus for the fulfillment of the contract, if we have your consent or if we are authorized to provide information. Under these conditions, recipients of personal data may be, for example

- Airport operators (Frankfurt Hahn Airport)
- Recipients to whom the disclosure is directly necessary for the establishment or fulfillment of the contract, such as financial and transport service providers, our clients or other logistics companies in the supply chain
- Tax advisors
- Public bodies and institutions (e.g. public prosecutor, police, supervisory authorities, tax office, Federal Aviation Office) in the event of a legal or official obligation.

7. Data forwarding in a third country

Personal data will only be transferred to countries outside the EEA (European Economic Area) or to an international organization if this is absolutely necessary for the execution and thus for the fulfillment of the contract or if the transfer is required by law. In these cases, recipients may include local handling agents, freight forwarders, airlines, etc.

8. Duration of data storage

We process your personal data for as long as is necessary for the establishment, execution or processing of the business relationship or for the exercise or fulfillment of the rights and obligations arising from a contractual relationship or for the exercise or fulfillment of the rights and obligations arising from a law..

In addition, we are subject to various retention and documentation obligations arising from the German Commercial Code (HGB) and the German Fiscal Code (AO), among other things. The periods for retention and documentation prescribed there are between two and ten years.



Finally, the storage period is also based on the statutory limitation periods, which, for example, according to §§ 195 ff. of the German Civil Code (BGB), are generally three years, but in certain cases can be up to thirty years.

9. Rights of data subjects

Right of **access** according to Art. 15 GDPR

You have the right to request information free of charge about whether and which data about you has been stored and for what purpose it has been stored.

Right to **rectification** according to Art. 16 GDPR

You have the right to request the controller to correct your inaccurate personal data without undue delay. Taking into account the purposes of the processing, you have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

Right to **erasure** (“right to be forgotten”) according to Art. 17 GDPR:

You have the right to request the data controller to delete your data immediately. The data controller is obliged to delete personal data immediately if one of the following reasons applies:

- a) the purposes for which the personal data were collected no longer apply
- b) you revoke your consent to the processing. There is no other legal basis for the processing.
- c) You object to the processing. There is no other legal basis for the processing.
- d) The personal data has been processed unlawfully.
- e) The deletion of personal data is necessary to fulfill a legal obligation under Union or national law to which the controller is subject.

Right to **restrict processing** in accordance with Art. 18 GDPR & Section 35 BDSG:

You have the right to demand the restriction of processing if one of the following conditions applies:

- a) You dispute the accuracy of the personal data.
- b) The processing is unlawful; however, you refuse to delete it.
- c) Personal data are no longer required for the purposes of processing; however, you need the data to assert, exercise or defend legal claims.
- d) You have objected to processing pursuant to Article 21(1) of the GDPR.
- e) Processing will be restricted until it is established whether the controller has overriding legitimate grounds for processing.

Right to **data portability** pursuant to Article 20 of the GDPR:

You have the right to receive the data you have provided in a structured, commonly used and machine-readable format from the controller. We must not impede its transfer to another controller.

Right to object in accordance with Article 21 of the GDPR:

If the processing of your personal data is carried out in accordance with Art. 6 (1) (1) (f) GDPR for the purposes of legitimate interests, you have the right to object to the processing of this



data at any time for reasons arising from your particular situation, in accordance with Art. 21 GDPR.

Right of appeal to the supervisory authority in accordance with Art. 13 para. 2 lit. d, 77 DSGVO in conjunction with § 19 BDSG:

If you believe that the processing of your data violates the DSGVO, you have the right to lodge a complaint with the supervisory authority. To do so, please contact the relevant supervisory authority.

Withdrawal of consent in accordance with Art. 7 para. 3 DSGVO:

If the processing is based on your consent in accordance with Art. 6 (1) 1 lit. a GDPR or Art. 9 (2) lit. a GDPR (processing of special categories of personal data), you have the right to withdraw the consent that was appropriately linked to a purpose at any time, without affecting the lawfulness of the processing carried out on the basis of the consent until withdrawal.

10. Requirement to provide personal data

The provision of personal data for the proper execution of a contractual relationship or for the implementation of pre-contractual measures is voluntary. You are therefore not obliged to provide personal data. However, we can only conclude or execute an effective contractual relationship with you if, when concluding the contractual relationship, you provide such personal data as is necessary for the commencement and execution of the contractual relationship.

11. Automated decision making

No automated decision-making as defined in Art. 22 GDPR is used for decisions on the establishment of a contractual relationship or on its execution or termination.